

**MINE HILL TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR MEETING
June 9, 2014**

1. Call to Order

2. Statement of Compliance

In compliance with the Open Public meetings Act, Public Law 1975, Chapter 231, adequate notice of the date, time and location for this meeting has been properly advertised in the Daily Record on January 25, 2014 and copies of the agenda have been posted on the district web site and locations designated by the Board, and mailed to the clerk of the Township of Mine Hill.

3. Roll Call

Jill Del Rio	Yes	Bridget Mauro	Yes
Joseph Heredia	Yes	Gary Tillett	Yes
Patricia Hernandez	Yes	Mary Jo Walilko	Yes
Denise Jiménez-Arias	Absent		

4. Executive Session

On the motion of Bridget Mauro and seconded by Mary Jo Walilko at 6:41 PM, the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) ***pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege***
- 8) ***specific prospective or current employees unless all who could be adversely affected request an open session***
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in categories 7 & 8. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

5. Return to Regular Session

On the motion of Bridget Mauro and seconded by Patricia Hernandez at 7:04 PM, the Board returns to the regular session meeting.

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
6-0	Yes	Yes	Yes	Absent	Yes	Yes	Yes

6. Flag Salute

7. Approval of Minutes

May 12, 2014 minute’s open and closed session tabled until next meeting.

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
6-0	Yes	Yes	Yes	Absent	Yes	Yes	Yes

8. Correspondence

- Karen Condon thanked regarding her retirement.
- Graduation dates and times were mentioned.
- The County Superintendent’s approval of Dr. Calabro’s contract for 2014-15 was read.

9. Interim Superintendent’s Report

- HIB School Self-Assessment
- HIB Incident report

10. Presentation / Reports

11. Business Administrator’s Report

- Ms. Simmons discussed the summer projects planned and she also noted the detailed minutes of the Buildings & Grounds committee meeting.

12. Public Discussion

- Ms. Gully informed the board of how great the Art Show was. She also noted that the Salutatorian was a Mine Hill student.
- Bret Coranato – Asked question about the HIB Self-Assessment. Dr. Calabro answered his questions. He also followed up on the lawn care provided by the township.

13. FINANCE *Bridget Mauro, Gary Tillett, Mary Jo Walilko*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **payment of bills from the General Operating Account**, in the amount of \$495,205.05.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **Shared Services Agreement** between the Morris Hills Regional District and Mine Hill Township Board of Education for **Child Study Team Services** in the amount of \$138,209.00, **Custodial Services** in the amount of \$179,133.00 and **Technical Support** in the amount of \$27,600.00 for the 2014-2015 school year, in accordance with the contract which shall remain on file in the Board Office.
- c. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **2014-2015 School Year Joint Transportation Agreement** between the Educational Services Commission of Morris County and the Mine Hill Township Board of Education, to provide transportation to public, nonpublic and special education pupils per the terms of the Joint Agreement, and recommends authorizing the Business Administrator to execute the contract.
- d. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the contract for **Speech Therapy Center, LLC for the 2014 Extended School year**, to provide speech services at the contracted rate of \$108.00 per hour, not to exceed two (2) hours per week.
- e. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the contract for **ABA services with Kelly Ann Consulting, LLC, for the 2014 Extended School year and the 2014-2015 regular school year**, at the rate of \$75.00 per hour, not to exceed 5.5 hours per week (5 hours of therapy and .5 hours of program development.)
- f. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves that Mine Hill Township School will not require Gramon Family of Schools (New Beginnings, Glenview Academy, Gramon School) to apply for and receive funding from the **NJ Child Nutrition Program** nor charge students for reduced and/or paid meals for any classified students from Mine Hill Township School in accordance with N.J.A.C. 6A:23A-18.5(a)20 iii for the 2014-2015 school year.
- g. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **Tri-State LED for The Long Range Facility Plan** to upgrade lighting:

Tri State LED vendor for Middlesex Region Educational Services Commission
ID# MRESC12/13-34; Co-op #65MCECCPS

RESOLUTION NUMBER 13 g.

WHEREAS, The Long Range Facility Plan has lighting upgrades included for the replacement of the antiquated and inefficient current lighting.

WHEREAS, reducing carbon footprint through the elimination of hazardous fluorescent waste and significant reduction in electricity usage will help Mine Hill Township District move forward in its efforts to creating a green environment

WHEREAS, optimized light levels will improved color quality, consistency and efficacy of light, resulting in a safer, more productive work environment.

WHEREAS, reducing direct energy costs related to lighting and eliminating maintenance operating expenses by eliminating lighting maintenance, including replacement lamps, ballasts and associated labor through the use of LED lighting.

BE IT RESOLVED, The Interim Superintendent and the Business Administrator recommend entering into contract with Tri-State LED to retrofit LED lighting throughout the Canfield Avenue School for the amount of \$184,189.27. Tri-State LED is the approved vendor for Middlesex Region Educational Services Commission (MRESC12/13-34; Co-op #65MCESCCPS) and an Ed Data Services bid. (See attached contract for complete cost estimates and savings projections and possible rebates that will be applied to.)

- h. RESOLVED**, that the Board of Education accepts the recommendation of the Business Administrator and approves **Drill Construction for General Repairs & Maintenance**:

WHEREAS, bids were initially advertised on May 19, 2014 for General Repairs & Maintenance at the Canfield School located at 42 Canfield Avenue, Mine Hill, NJ. The bid date was extended to June 3, 2014 by Addendum No. 1.

WHEREAS, the project involves painting, refinishing of gym floor, repointing of brick, repair of windows, capping of window and door trim, concrete sidewalk replacement, concrete curb replacement, pavement repair, and pavement seal-coating at the Canfield Avenue School.

WHEREAS, a single bid was received on June 3, 2014, in the amount of \$205,500.00 from Drill Construction. The bid is consistent with the engineer’s estimate of \$201,995.00.

NOW, THEREFORE BE IT RESOLVED by the Board of Education of the Township of Mine Hill desires to award the bid to Drill Construction in the amount of \$205,500.00.

Motion Mary Jo Walilko; Seconded Bridget Mauro

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
5-1-1 6-0	Yes	No – g Abstain – b Yes – a,c,d,e,f,h	Yes	Absent	Yes	Yes	Yes

i. ADDEDENUM

WHEREAS, the district applied for E-Rate funding for bills Telecomm Services (Xtel Communications, Inc. and Verizon Wireless) and Internet Access (OV LLC).

WHEREAS, the district’s request based on 2012-13 billings were approved;
 BE IT RESOLVED, on the recommendation of the Interim Superintendent that the board of education accepts the Priority 1 E-Rate funds for the 2014-15 school year and intends to stay with the noted provides that the E-Rate funds applies to as noted above in the amount of \$5,436.84.

Motion Mary Jo Walilko; Seconded Bridget Mauro at 8:56 PM

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
6-0	Yes	Yes	Yes	Absent	Yes	Yes	Yes

14. INSTRUCTION / CURRICULUM

Jill Del Rio, Denise Jiménez-Arias, Mary Jo Walilko

- a. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the submission of the **ELS Three-Year Program Plan** for the school years 2014-2017 to the NJ Department of Education. (See attached)
- b. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **out-of-district placement** at the Craig School at Boonton High School for student SID #: 1705412075 for the 2014-2015 school year at the contracted rate of \$44,670.00.
- c. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves **Social Strides to provide behavioral** consultation for student SID #: 2874589379 for up to 4 hours during the 2014 Extended School Year program at the contracted rate of \$95.00 per hour, not to exceed \$380.00.
- d. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves **Social Strides to provide a functional behavior assessment** for student SID #: 1515495106 for up to 15 hours commencing on June 1, 2014 and terminating on August 1, 2014 at the contracted rate of \$95.00 per hour, not to exceed \$2,850.00.
- e. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the following **additional out of district placements for the 2014 Extended School Year:**

Student ID	School	ESY Tuition	Dates	Aides and/or Services
6856508144	Dover High School	**	**	**
7052637818	Celebrate the Children	*\$4,750.00	7/9 - 8/8	*\$2,250.00 Aide

5289292688	The Children's Institute	*\$7,041.45	7/1 - 8/1	*\$2,875.00 Aide OT 2X/week; PT 1X/week for 5 weeks @ \$55/session=\$825.00
2336475454	Hunterdon Learning Center	*\$7,200.00	7/7 - 8/15	*included
4234052979	Lakeview School	*\$12,985.20	7/1 - 8/12	*included
3813011040	Roxbury High School	\$6,333.40	6/30 - 7/24	included
6619824750	New Beginnings	*\$8,838.60	7/7 - 8/15	*\$4,950.00 Aide
3206091314	Sawtelle	*\$5,697.15	7/2 - 7/29	*included
1705412075	The Craig School	*\$1,600.00	7/7 - 7/31	*included
8661894334	PRIDE I and II	*\$4,472.00	7/7 - 8/1	**
4108640816	Rockaway	*\$2,505.00	6/30 - 8/8	**
2874589379	Canfield Kids after ESY	*\$607.50	7/7 - 7/31	Aide to stay in CK until 3:00 p.m.

* Indicates verbal confirmation of tuition or related services, charges-no contract received yet.

** No contract or verbal confirmation received yet.

Motion Mary Jo Walilko; Seconded Bridget Mauro

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
6-0	Yes	Yes	Yes	Absent	Yes	Yes	Yes

15. OPERATIONS

Jill Del Rio, Denise Jiménez-Arias, Mary Jo Walilko

- a. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **HIB School Self-Assessment for the 2013-2014** school year.

Motion _____ Seconded _____

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
6-0	Yes	Yes	Yes	Absent	Yes	Yes	Yes

16. PERSONNEL

Bridget Mauro, Gary Tillett, Mary Jo Walilko

- a. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the additional payment for **NJASK testing in Spanish** for part-time employee, Rosamaria Pontoriero at a rate of 0.44 FTE x 4 days, for a total amount of \$506.96.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves payment to Barbara Walsh for the "Oh Say Can You See" **after school club** from February to April, at the rate of \$32.01 for a total of five (5) hours.
- c. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **appointment of Lourdes Conroy** from a 10 month employee to a 12 month full time employee with benefits, as the main office secretary.

- d. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the appointment of the **2014 Summer Enrichment staff**, from July 7, 2014 to July 31, 2014, three (3) hours per day, Monday through Thursday, at the rate of \$32.01 per hour as follows:

Employee	Position
Tabitha Hertz	Teacher
Amanda Riley	Teacher
Nicole Trowbridge	Teacher
Barbara Walsh	Teacher
Danielle Wilson	Teacher
Margaret Nunnermacker	Teacher
Dorothy Quinn	Teacher
Marisa Graney	Substitute Teacher
Diane Lansdell	Substitute Teacher

- e. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **2014 Extended School Year staff**, from July 7, 2014 to July 31, 2014, three and one half (3.5) hours per day, Monday through Thursday, at a rate of \$32.01 per hour as follows:

Employee	Position
Michelle Eastman	Teacher
Noreen Vetter	Nurse

- f. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **2014 Extended School Year support staff**, from July 7, 2014 to July 31, 2014, three and one half (3.5) hours per day, Monday through Thursday, at a rate of \$12.00 per hour as follows:

Employee	Position
Tara Dyson	Classroom Aide
Sandra Platt	Personal Aide

- g. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the appointment of **Taylor Stefanelli, as a personal aide for the 2014 Extended School Year**, from July 7, 2014 to August 1, 2014, 6.5 hours per day, Monday through Friday, at a rate of \$12.00 per hour.

- h. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **appointment of the 2014-2015 summer Custodial Staff**:

Name	Rate of Pay	Hours	Effective Date
Jack Coyne	\$12.00/hour	up to 30 hours/week	July 1, 2014
Kevin Hoopes	\$12.00/hour	up to 30 hours/week	July 1, 2014
Aaron Pyrzynski	\$12.00/hour	up to 30 hours/week	July 1, 2014
Amanda Mrasz	\$12.00/hour	up to 30 hours/week	July 1, 2014
Kaitlyn Oster	\$12.00/hour	up to 30 hours/week	July 1, 2014

- i. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the following **2014-2015 school year Extra Curricular Advisors** for stipend positions as follows:

Position	Name	Hours	Compensation
Accelerated Reader 1-3	Margaret Nunnermacker		\$672.65
Accelerated Reader 4-6	Jill Ramacciotti		\$672.65
Afterschool Detention Monitor	Lu Olivo	as needed	\$24.62/hour
Afterschool Detention Monitor	Melissa Kenny	as needed	\$24.62/hour
Musical Director of the Play	Mark Richardson		\$1,200.00
Assistant Director of the Play	Robby Suarez		\$600.00
Safety Patrol Advisor	Danielle Wilson	\$24.62/hour not to exceed 150 hours	\$1,846.50
Safety Patrol Advisor	Janice Bochicchio	\$24.62/hour not to exceed 150 hours	\$1,846.50
Service Club Advisor	Robby Suarez		\$403.59
Student Council Advisor	Danielle Wilson		\$350.00
Web Master	Kay Kim		\$807.18
Yearbook Advisor	Tabitha Hertz		\$672.65
Yearbook Advisor	Mark Richardson		\$672.65

- j. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves Taylor Stefanelli to receive training for one (1) day with the behaviorist, as per student's IEP on June 10, 2014 to be paid at a rate of \$12.00 per hour not to exceed seven (7) hours.

- k. Addendum

RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves Chelsea Walilko, college student, to observe Speech, OT and PT for a total of three (3) half days.

Motion Mary Jo Walilko; Seconded Bridget Mauro

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
5-0-1	Yes	Yes	Yes	Absent	Yes	Yes	Abstain

17. POLICY / COMMUNITY AND PUBLIC RELATIONS

Joseph Heredia, Patricia Hernandez,

Mary Jo Walilko

- The committee discussed the issue regarding the NJEA scholarship not including Choice students. Ms. Hernandez noted that the Mine Hill float at the Memorial day Parade was lovely. She thanked the PTA parents and all who participated. Ms. Walilko also mentioned that the American Legion would like to work more with the school. DARE graduation, Medieval Times and the Mobile Museum all were great events.

18. BUILDINGS AND GROUNDS *Bridget Mauro, Gary Tillett, Mary Jo Walilko*

- Already discussed in BA report.

19. Dover Report *Joseph Heredia*

- Sad to report that Mrs. Becker passed away. The Board sends its condolences. Mr. Becker answered the question regarding tuition increases to Mine Hill at the same time there were no tax levy increases to the Dover residents. He indicated that it was a combination of fluctuations in ratables and other budget decisions that kept the tax levy at zero increase. Lunch is going up .10 cents. The quality of food by Pomtonian was not good. Dover High School is redoing its schedule. There is a new football coach. Fireworks may not happen on the 4th of July due to the new AstroTurf. July 12th is Jr. Honor Society Induction; June 18th is Senior Awards Program; June 26th is 8th grade graduation and June 27th is High School Graduation.

20. MHEF Report *Denise Jiménez-Arias, Bridget Mauro*

21. Old Business

22. New Business

- New AED was purchased to comply with Janet's law.

23. Public Discussion

24. Executive Session

On the motion by Mary Jo Walilko seconded by Bridget Mauro at 8:20 PM, the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
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- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in categories 7&8. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

25. Return to Public Session

On the motion by Mary Jo Walilko seconded by Jill Del Rio at 8:56 PM, the Board returns to the regular session meeting.

Motion Mary Jo Walilko; Seconded Jill Del Rio

Voted noted in Finance.

26. Adjournment

On the motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board adjourns the meeting at 9:02 PM.

Respectfully Submitted,

Melissa Simmons

**Melissa Simmons
Board Secretary**